

# FAQ Regarding Certificate of Liability Insurance

## **Why do I need it?**

In the event that someone was to claim injury at one of the booths, for whatever reason, Aquafest could be named in a lawsuit. Given that, our insurance policy only covers > \$1M lawsuit. The vendor is responsible for anything below that.

## **What are the requirements for the certificate?**

1. Certificate holder is: Lake Stevens Aquafest, PO Box 670, Lake Stevens, WA 98258
2. Certificate holder should be listed as an additional insured on the policy
3. Coverage should be for no less than \$1 million
4. Additional information on completing an ACORD 25 – Certificate of Liability Insurance form can be found at: [http://www.simply-easier-acord-forms.com/acord\\_25.html](http://www.simply-easier-acord-forms.com/acord_25.html)

## **Where do I send the completed certificate?**

There are 4 options:

1. Mail it to: Lake Stevens Aquafest, P.O. Box 670, Lake Stevens, WA 98258
2. Fax it to: Foster Press, 425-334-8155
3. Drop it off at: Foster Press, 430 91st Ave. N.E., Suite 3, Lake Stevens, WA 98258
4. Scan it electronically and email it to: [artscrafts@aquafest.org](mailto:artscrafts@aquafest.org)

## **Can you refer me to an insurance company for this?**

Craven Insurance  
425-334-7200

Paul Pukis  
American Family Insurance  
360-653-5433